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TIME 10:05A
BY: *Sandra K. Duckworth*
SANDRA K. DUCKWORTH, COUNTY CLERK

Newton County Employee
Job Opportunity Announcement
Solid Waste

-Date 12 11 2025

Position: Solid Waste Collection Site Attendant

Requirements:

- * Must be at least 18 years of age
- * Must be able to pass a Drug Test
- * Must be able to pass a Background Check
- * Must have a valid Driver's License

Duties: Includes, but is not limited to:

Duties and Responsibilities:

- Monitor the site during open hours to ensure only approved waste is accepted, Check loads to verify that trash and debris meet county guidelines-no hazardous materials, no unauthorized items.
- Provide direction to citizens on where to unload their waste and answer basic questions about acceptable items, Maintain the cleanliness and organization of the site, including keeping dumping areas clear and safe. Report any safety concerns, equipment issues, or rule violations to a supervisor promptly, Operate basic equipment (such as hand tools, brooms, or small machinery) to help manage the site as needed. Follow Instructions from supervisors regarding site operations, safety procedures, and county policies. Be courteous and professional with the public at all times.

Safety and Conduct Expectations:

- Maintain a safe work environment by following all safety procedures and staying alert to potential hazards.
- Wear proper attire, including any required safety gear. Be punctual and dependable-report to work on time and stay for the entire scheduled shift. Work outdoors in varying weather conditions, including heat, rain, and cold.
- Maintain a positive attitude and work cooperatively with other staff and the public.
- Use common sense and good judgment to keep yourself, others, and the property safe.

Salary: \$15.00 per hour

Hours: Wednesdays and Saturdays 11:00 a.m. - 5:00 p.m.

Reports To: Newton County Judge
Supervisor: Rusty Wilkerson

To be considered, please make sure that the Treasurer's Office receives a completed and updated application for our files.